



Outside School Care NT

OSC-NT.32 – Supervision Policy

Policy Description	At Outside School Care NT (OSC NT) we understand the importance of providing children and families with a safe and secure environment which is effectively supervised at all times. OSC NT employees have a duty of care to ensure the children are safe from harm and the service is free from potential hazards.
Key Points	Children must be supervised at all times, regular head counts to be done. All forbidden boundaries to be made clear to all children and staff. No staff under the age of 18 years to be left alone with any children on site.
1.0 Educator to Child Ratios	Preschool area 1 staff to 11 children must be working directly with children. School age children 1 staff to 15 children. Vacation Care – Excursion, 1 staff to 10 children.
2.0 Programmed Activities	The program and activities are based on childrens interest to suit all childrens needs but must be supervised at all times. Risk assessments must be carried out for some activities and permission froms from parents in writing must be given.
3.0 Waterplay	All water play must be supervised according to ratio 1-5 preschool and 1-8 school age. Risk assesemts must be done. Permission Forms must be given in writing from parents.
4.0 Excursion / Incursions	These should be planned in advance and roatered accoring to ratio, children to be under close supervision, all risk assessments to be up to date for each activity on excursion and all children must have a written consent form. Children will be in groups, each eductor will be responsible for each child in their group with regular head counts and role calls.
Related Policies, Procedures, Forms or Checklists	S.O.P 2 Supervision Sign/in/out Risk assessment forms Parents permission forms
Specific Information for Parents:	Sign/in/out Risk assessment forms Parents permission forms
Sources/References	<ol style="list-style-type: none"> 1. NT Care and Protection of Children (Children Services) Regulations June 2009 2. National Quality Framework. www.acecqa.gov.au 3. National Education and Care Services Law 2010 4. Education and Care National Amendment Regulations, regulation 119,120,121,122, 5. National Quality Standards February 2018, standards: 2.1, 4.2.1, 6.1.1, 7.3.3 6. www.pscalliance.com.au
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