



Outside School Care NT

OSC-NT PS. 7 – Children with Additional Needs and Diversity Policy

Policy Description	This Policy outlines the guidelines to be followed when families express an interest in receiving care from an OSC NT site. They are to be given a clear understanding of our services and the mutual responsibilities required by OSC NT as a care provider and parents/guardians.
1.0 Implementation	<p>As per the NQS our service positively responds to and welcomes children with additional needs who:-</p> <ul style="list-style-type: none"> Are Aboriginal or Torres Strait Islanders Have a culturally and linguistically diverse background Are at risk of abuse or neglect Have a diagnosed disability or disorder Have a medical condition Have learning difficulties
2.0 Key Points/Aim	<p>When a child is enrolled at a service, details MUST be collected of any pre-existing conditions. If this condition requires on-going management - a medical management/action plan will be requested from the child's parents/guardians and the relevant information distributed to all staff at the service.</p> <p>Our aim is to provide each child, regardless of their additional needs or health condition, with a supportive and inclusive environment that allows each child to fully participate in activities in our care.</p> <p>Educators will remain positive and open minded when working alongside the children and their families.</p>
3.0 Notification of a Medical Condition	It is the parents/guardians responsibility to ensure that the service is advised of and fully briefed on the details of a medical condition.
4.0 NQF QA3, QA6 and QA5	<p>3.1.3 Facilities are designed or adapted to ensure access and participation by every child in the service and to allow flexibility of use and interaction between indoor and outdoor.</p> <p>6.3.2 Continuity of learning and transitions for each child are supported by sharing relevant information and clarifying responsibilities.</p> <p>6.3.3 Access to inclusion and support assistance is facilitated</p> <p>5.1.3 Each child is supported to feel secure, confident and included.</p>
5.0 Display of relevant information at the service	<p>All children with any medical condition will be displayed in the office for staff to see. This is to be regularly checked and updated each day.</p> <p>The display should state the child's name, photo, a description of their medical condition and the action plan of what to do in the event they fall ill.</p>

6.0 Children from Diverse backgrounds	Children from diverse backgrounds who have cultural limitations will be included and catered for in the weekly program.
7.0 Learning environment	Our services environment and equipment are designed to adapt to ensure access and participation by every child and to support children with additional needs. The service will ensure the program will meet the needs of children with additional needs. We will work together with external professionals and families to ensure that learning environments are most suited to each child's additional needs which will include children with different culturally diverse backgrounds.
Related Policy and Procedures, Forms or Checklist:	Enrolment Policy Medical Conditions Policy Infectious Diseases Policy Educational Program Policy
Specific Information for Parents:	Action plans and any other relevant documentation for the children.
Sources/References:	<ol style="list-style-type: none"> 1. Education and Care National Amendment Regulations 2017, regulation: 90 (c), (A), (C), (A), 92 (3) 2. National Quality Standards 3. National Education and Care Services Law 2010 4. National Quality Framework. www.acecqa.gov.au 5. National Quality Standards February 2018, standards: 2.1, 2.1.4
Version Control/Updates:	Version 1.0 September 2017 Review date due September 2018

